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**TPO Executive Board  
May 28, 2008  
9:00 a.m.  
Small Assembly Room  
City/County Building  
Knoxville, Tennessee**

**AGENDA**

**Determination of Quorum**

9:00-9:05

**1. Approval of February 27, 2008 Minutes**

Action     Possible Action     Discussion     Information

**Presenter:** Bill Haslam, Chair

**Background:** **Attachment #1 – February 27, 2008, TPO Executive Board Minutes.**

9:05-9:10

**2. Approval of Amendments to the FY 2008-2011 Transportation Improvement Program (TIP)**

*The TPO Technical Committee recommends approval.*

Action     Possible Action     Discussion     Information

**Presenter:** TPO Staff

**Attachment #2 – Resolution.**

**a. Item Summary:** Add new project TIP #2008-123: KAT Capital Improvements. The capital Job Access allocation comes from a 2006 statewide Job Access earmarked money that can only be used for capital.

**Background:** **Attachment #2a.**

**b. Item Summary:** TDOT requests change funding for TIP #2008-105: increase FY2008 High Priority Project funding and local funding from \$320,000 Federal/\$80,000 local to \$600,000 Federal/\$150,000 local.

**Background:** **Attachment #2b.**

**c. Item Summary:** TDOT requests the TPO add new TIP project 2008-124: Freeway Service Patrols bucket. These funds will go to the operation of the motorist assistance service. \$944,000 Federal STP/\$236,000 state STP for FY2008, \$1,038,400 Federal STP/\$259,600 state STP for FY2009, \$1,142,240 Federal STP/\$285,560 state STP for FY2010, \$1,256,464 Federal STP/\$314,116 state STP for FY2011. **Background: Attachment #2c.**

**d. Item Summary:** TDOT requests the TPO amend TIP project 2008-068 (Highway Safety Improvement Program) to add \$45,000 STP/\$5,000 local for FY 2008. **Background: Attachment #2d.**

**e. Item Summary:** Knox County requests drop project TIP 2008-036: Oak Ridge Highway/Ball Road/Beaver Ridge Road traffic signal. **Background: Attachment #2e.**

**f. Item Summary:** Amend project TIP 2008-093: KAT - SmartFix 40 - Phase II Marketing. Marketing efforts include free fares, bus decals and advertising. These funds are flexed from FHWA to FTA. Amend FY2008 to \$232,400 Federal FTA/\$58,100 state. **Background: Attachment #2f.**

**g. Item Summary:** Drop project TIP 2008-089: KAT - SmartFix 40 -15-20 minute service on Magnolia Avenue, Kingston Pike and Broadway corridors. **Background: Attachment #2g.**

**h. Item Summary:** Drop project TIP 2008-090: KAT - SmartFix 40 - Guaranteed Ride Home, emergency rides for KAT commuters during the SmartFix 40 project. **Background: Attachment #2h.**

**i. Item Summary:** Drop project TIP 2008-091: KAT - SmartFix 40 - Capital Investments. This project was to include enhanced transit amenities at Park and Ride locations, neighborhood connector pick-ups and bus leases to accommodate the new service improvements. **Background: Attachment #2i.**

**j. Item Summary:** Drop project TIP 2008-092: KAT - SmartFix 40 - Express Service to the University of Tennessee and downtown from two outlying locations (Strawberry Plains and Halls) as an alternative for commuters coming downtown. **Background: Attachment #2j.**

**k. Item Summary:** Drop project TIP 2008-094: KAT - SmartFix 40 - neighborhood connectors. This project was to provide a shuttle linking the affected neighborhoods (Fourth and Gill, Emory Place and the Old City) with downtown. **Background: Attachment #2k.**

**l. Item Summary:** Drop project TIP 2008-095: KAT - SmartFix 40 - Smart Trips support. **Background: Attachment #2l.**

**m. Item Summary:** Drop project TIP 2008-096: KAT - SmartFix 40 - TPO evaluation. This project was to evaluate the SmartFix 40 Congestion Reduction programs. **Background: Attachment #2m.**

**n. Item Summary:** Drop project TIP 2008-097: KAT - SmartFix 40 - Vanpool program. This project was to reinstitute a vanpool program as an additional drive-alone alternative. **Background:** Attachment #2n.

9:10-9:15     **3. Approval of Job Access and Reverse Commute (JARC) and New Freedom (NF) Grants**

*The TPO Technical Committee recommends approval.*

Action      Possible Action      Discussion      Information

**Presenter:** TPO Staff

**Item Summary:** The TPO is responsible for deciding how to distribute Knoxville's Federal Transit Administration (FTA) JARC and NF grant funds. The notice of availability was advertised in local papers and notices were mailed to a variety of agencies. A committee reviewed the applications. The following projects are recommended for funding: (1) Knox County CAC Transit (JARC grant for \$626,616) for demand response service to get people to work or job training activities; (2) Sertoma Center (JARC grant for \$30,000) for two sedans to carry clients to work; (3) Knoxville-Knox County CAC Office On Aging (NF grant for \$250,000) multi-service grant to assist those people who are disabled. This includes funding (a) a volunteer program to provide escorted transportation, (b) a Mobility Manager to provide "one-on-one" assistance to help clients find the most appropriate transportation service, and (c) demand response transportation for needs beyond medical and job related. All grants must be matched.

**Background:** Attachment #3.

9:15-9:20     **4. Submittal of a letter to TDOT requesting continued matching funds for Knox County Community Action Committee (CAC) Transit**

*The TPO Technical Committee recommends approval.*

Action      Possible Action      Discussion      Information

**Presenter:** TPO & Knox County CAC Transit Staff

**Item Summary:** Part of the capital and operations budget for Knox County CAC Transit is funded through grants from the Federal Transit Administration and the TDOT Office of Multimodal Transportation Resources (MTR). In the past, the Office of MTR has provided part of the local match as it does for other transit agencies across the State. Recently, the Office of MTR is re-examining which agencies should receive funding support. Knox County CAC Transit asks the Executive Board to write a letter of support recognizing Knox County CAC Transit's importance to the community and asking the Office of MTR to maintain its past support of matching funds for Knox County CAC Transit programs.

**Background:** Knox County CAC Transit provides a variety of public demand response transportation services carrying over 250,000 riders a year. Comparatively statewide, only Nashville's transit system carries more demand response passengers.

9:20-9:25

## 5. Results of Federal Certification Review

Action     Possible Action     Discussion     Information

**Presenter:** TPO Staff and Tameka Macon of the Federal Highway Administration (FHWA)

**Item Summary:** FHWA and the Federal Transit Authority (FTA) conducted a review of the TPO planning process in February. The results of the review came with no corrective actions and three recommendations.

**Background:** [Attachment #4](#).

9:25-9:30

## 6. FY 2009 Unified Planning Work Program Draft

Action     Possible Action     Discussion     Information

**Presenter:** TPO Staff

**Item Summary:** Staff has prepared a draft 2009 UPWP for the upcoming fiscal year beginning October 2008. Staff is requesting one last time for any special planning studies or projects. Also, the recent Federal rescission resulted in a \$79,000 cut in our planning funds for fiscal year 2009.

**Background:** [Attachment #5](#).

9:30-9:35

## 7. Projects submitted for Congestion Mitigation and Air Quality (CMAQ) Funding

Action     Possible Action     Discussion     Information

**Presenter:** TPO Staff

**Item Summary:** The TPO received eight new project applications and two existing multi-year project applications totaling \$4.2 million. The TPO anticipates receiving \$1.6 million in CMAQ funds.

**Background:** [Attachment #6](#)

9:35-9:40

## 8. Regional Mobility Plan Update

Action     Possible Action     Discussion     Information

**Presenter:** TPO Staff

**Item Summary:** Staff will present the Mobility Plan's Public Participation approach including dates for the first round of public workshops and a project timeline.

**Background:** The next update of the region's long range plan is due in May of 2009.

9:40-9:45

## 9. Report on May 2008 Smart Trips month

Action     Possible Action     Discussion     Information

**Presenter:** TPO Staff

**Item Summary:** Staff will report on the highly successful Smart Trips month that is coming to a conclusion at the end of May.

- 9:45-9:50      **10. Other Business**
- **An Overview and Comparison of Tennessee Environmental Evaluation Report (TEER) and National Environmental Policy Act (NEPA) – Attachment #7a and letter from John Fairstein #7b.**
  - **Technical Committee Meeting, June 10 at 9:00 a.m. in the Small Assembly Room of the City/County Building.**
  - **Executive Board Meeting, August 27 at 9:00 a.m. in the Small Assembly Room of the City/County Building.**
  - **Knoxville Mobility Plan public workshops, May 27 – June 5, 2008.**
- 9:50-10:00    **11. Public Comment**
- Members of the public may address the Executive Board with a five-minute time limitation.**
- 10:00          **12. Adjournment**