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**TPO Executive Board
August 24, 2011
9 a.m.
Small Assembly Room
City/County Building
Knoxville, Tennessee**

AGENDA

Determination of Quorum

1. Approval of June 22, 2011, minutes

Action Possible Action Discussion Information

Presenter: Mike Hammond, Chair

Item Summary: Approval of June 22, 2011, TPO Executive Board minutes. **Attachment #1.**

2. Approval of Three Resolutions to Amend the 2011-2014 Transportation Improvement Program (TIP)

Action Possible Action Discussion Information

Technical Committee recommends approval of the resolutions

Presenter: TPO Staff

Item Summary: The following Amendments to the TIP were requested by our state or local governments and staff recommends approval.

Attachment #2 – Resolution

- a. Amend project 2011-200 (KAT Section 5307 Transit Funds) from FY 2011 Total Funds \$5,000,000 (\$4,000,000 federal / \$500,000 state / \$500,000 local) to \$6,028,956 (\$4,823,164 federal / \$602,896 state / \$602,896 local) to reflect the FY 2011 apportionment of Section 5307 funds from Congress to the Knoxville Urbanized Area.

Attachment #2a.

Attachment #2b – Resolution

- c. Amend project 2011-200 (KAT Section 5307 Transit Funds) regarding FY 2012, FY 2013, and FY 2014 Total Funds to reflect the actual Congressional apportionment in FY 2011 with an annual 3 percent increase each year. Amend FY 2012 from \$5,000,000 (\$4,000,000 federal / \$500,000 state / \$500,000 local) to \$6,209,826 (\$4,967,860 federal / \$620,983 state / \$620,983 local). Amend FY 2013 from \$5,000,000 (\$4,000,000 federal / \$500,000 state / \$500,000 local) to \$6,396,120 (\$5,116,896 federal / \$639,612 state / \$639,612 local). Amend FY 2014 from \$5,000,000 (\$4,000,000 federal / \$500,000 state / \$500,000 local) to \$6,588,003 (\$5,270,403 federal / \$658,800 state / \$658,800 local).

Attachment #2c.

Attachment #2d – Resolution to amend or add the following projects:

- e. Amend project 2011-200 (KAT Section 5307 Transit Funds) from FY 2011 Total Funds \$6,028,956 (\$4,823,164 federal / \$602,896 state / \$602,896 local) to \$380,563 (\$304,451 federal / \$38,056 state / \$38,056 local) for preventative maintenance and capital improvements by distributing Section 5307 funding to new projects 2011-219, 220, 221, 222, 223, 224, 225, 226, 227, 228, 229, and 230. **Attachment #2e.**
- f. Add project 2011-219 (Replacement Trolley Bus) in the amount of \$425,000 (\$340,000 federal / \$42,500 state / \$42,500 local) to FY 2011 for the purchase of 35' trolley bus with particulate filter technology. **Attachment #2f.**
- g. Add project 2011-220 (Purchase shop equipment) in the amount of \$245,000 (\$196,000 federal / \$24,500 state / \$24,500 local) to acquire steam room bus lift, overhead door, and parts room cabinets for KAT maintenance shop. **Attachment #2g.**
- h. Add project 2011-221 (Purchase ADP hardware) in the amount of \$50,000 (\$40,000 federal / \$5,000 state / \$5,000 local) to acquire new desk top and laptop computers for administration, operation, and maintenance; smart board for training room; and cash register for customer service counter at transit center. **Attachment #2h.**
- i. Add project 2011-222 (Purchase ADP software) in the amount of \$30,000 (\$24,000 federal / \$3,000 state / \$3,000 local) to acquire maintenance software upgrade for KAT maintenance department. **Attachment #2i.**
- j. Add project 2011-223 (Acquire support vehicles) in the amount of \$50,626 (\$40,500 federal / \$5,063 state / \$5,063 local) to acquire two service trucks to replace one 1997 and one 1999 support vehicle. **Attachment #2j.**
- k. Add project 2011-224 (Acquire support equipment) in the amount of \$76,000 (\$60,800 federal / \$7,600 state / \$7,600 local) for safety/security E911 system maintenance fees to support emergency management. **Attachment #2k.**
- l. Add project 2011-225 (Preventative maintenance) in the amount of \$3,697,370 (\$2,957,896 federal / \$369,737 state / \$369,737 local) for transit maintenance, bus parts, tire mileage, and major component repairs. **Attachment #2l.**
- m. Add project 2011-226 (Non-fixed route ADA paratransit) in the amount of \$602,897 (\$482,317 federal / \$60,290 state / \$60,290 local) for ADA non-fixed route paratransit service. **Attachment #2m.**
- n. Add project 2011-227 (Purchase bus shelters) in the amount of \$50,000 (\$40,000 federal / \$5,000 state / \$5,000 local) for the purchase of bus shelters. **Attachment #2n.**
- o. Add project 2011-228 (Purchase pedestrian access/walkways) in the amount of \$117,500 (\$94,000 federal / \$11,750 state / \$11,750 local) to purchase and install pedestrian access/walkways to link pedestrian ways to bus stops. **Attachment #2o.**
- p. Add project 2011-229 (Purchase signage) in the amount of \$20,000 (\$16,000 federal / \$2,000 state / \$2,000 local) to purchase signage for transit stops and facilities. **Attachment #2p.**
- q. Add project 2011-230 (Program support/admin.) in the amount of \$284,000 (\$227,200 federal / \$28,400 state / \$28,400 local) for program support activities in UPWP. **Attachment #2q.**

3. Approval of a Resolution Adopting the 2012 Unified Planning Work Program

Action Possible Action Discussion Information

Technical Committee recommends approval of the Resolution

Presenter: TPO Staff

Item Summary: Attached is the final draft work program for the upcoming fiscal year (2012). Changes to the text are highlighted that address comments from TDOT and FHWA staff and additional TPO staff edits. **Attachment #3a – Resolution - Attachment #3b – Work Program**

4. Discussion of TIP Amendment Process

Action Possible Action Discussion Information

Presenter: TPO Staff

Item Summary: TPO staff is beginning the steps towards establishing a timeline process for amending the Transportation Improvement Program (TIP). In this initial discussion phase, staff has provided a brief overview of the TIP amendment process (**Attachment #4a**), along with a chart comparing the Knoxville TPO and Nashville MPO volume of TIP amendments per month from 2006 to July 2011 (**Attachment #4b**).

5. Discussion of the Metropolitan Planning Area Boundaries

Action Possible Action Discussion Information

Presenter: TPO Staff

Item Summary: TPO staff and Technical Committee were directed by the Board to reassess the Metropolitan Planning Area boundaries for consideration of expansion of those boundaries. Staff has used as a starting point for this assessment the entire combined Statistical Area (the Knoxville MSA and adjacent counties). Staff will present additional information on options and issues for discussion. **Attachment #5a - Options and Issues. Attachment #5b - Regulations related to Metropolitan Planning Area Boundaries**

6. Discussion of Recent Rescission Impacts on TDOT/MPOs' and Federal Legislation for Reauthorization.

Action Possible Action Discussion Information

Presenter: TPO Staff

Item Summary: TDOT was recently rescinded approximately \$51 million of **unobligated** federal transportation funds. The makeup of the \$51 million that TDOT returned was \$41 million of CMAQ and \$10 million of Transportation Enhancement funds. Urban Surface Transportation Program (STP) funds were protected from this rescission. To help minimize further impacts from future rescissions it is imperative that TDOT, local governments, and MPOs accelerate project implementation and improve project tracking/status reports.

Legislation Update: Committees in the U.S. House and Senate have introduced summaries of their respective transportation reauthorization bills. The House Committee version is a 6 year bill which would consolidate/eliminate many programs that are not of national interest. In addition the House Bill would limit funding to what is generated by the federal motor fuels tax. The Senate Committee bill is a two year proposal also eliminating/consolidating many programs. The Senate Committee version seeks to keep funding at existing levels.

7. Other business

Technical Committee Meeting, September 13, at 9 a.m. in the Small Assembly Room of the City County Building

Executive Board Meeting, September 28, at 9 a.m. in the **MAIN** Assembly Room of the City County Building

PlanET Kickoff Event, Friday, September 16. More information to follow.

TDOT Project Tour Region 1 – September 27-30. More detailed information to follow.

8. Public comment

Members of the public may address the Executive Board with a five-minute time limitation for each person.

9. Adjournment