

**TPO Executive Board Minutes**  
**July 27, 2016**  
**9:00 a.m.**  
**Small Assembly Room**  
**City/County Building**  
**Knoxville, TN**

The Knoxville Regional Transportation Planning Organization (TPO) Executive Board met on July 27, 2016 at 9:00 a.m. in the Small Assembly Room of the City/County Building in Knoxville, TN. Mayor Tom Taylor chaired the meeting and called it to order. It was determined there was a quorum.

*Dawn Distler	Public Transportation Representative
*Terry Frank	Mayor, Anderson County
*Jim Hagerman	City of Knoxville, <i>for Mayor Madeline Rogero</i>
*Ralph McGill	Mayor, Town of Farragut
*Don Mull	Mayor, City of Alcoa
*Jerome Joiner	State of Tennessee, <i>for Governor Bill Haslam</i>
*Jeff Ownby	Sevier County, <i>for Mayor Larry Waters</i>
*Brenda Palmer	City of Knoxville
*Cindy Pionke	Knox County, <i>for Mayor Tim Burchett</i>
*Jack Qualls	City of Loudon, <i>for Mayor Jim Greenway</i>
*Amber Scott	City of Lenoir City, <i>for Mayor Tony Aikens</i>
*Ed Shouse	Knox County Trustee representing East TN Development District
*Tom Taylor	Mayor, City of Maryville
*Mark Watson	City of Oak Ridge, <i>for Mayor Warren Gooch</i>
TPO Staff	
Partner Agency Staff	
Members of the Public	
<b>*voting members</b>	

**1. Motion to Approve June 22, 2016 TPO Executive Board Minutes**

**Item Summary:** Approval of June 22, 2016 TPO Executive Board Minutes.

**A Motion was made by Mayor Frank and seconded by Mayor Mull to approve the June 22, 2016 TPO Executive Board Minutes. The Motion carried unanimously.**

**2. Motion to Approve a Resolution to Adopt the FY 2016-2017 Transportation Planning Work Program (TPWP) Update**

**Item Summary:** The TPWP outlines a two year transportation planning work program for the activities undertaken by the TPO and its federal, state and local partners, which is updated annually. Staff will review the 2017 updates. The complete Draft document can be found here:

[http://www.knoxtrans.org/meetings/agendas/exec/jul16/TPO Work Program 2016-17.pdf](http://www.knoxtrans.org/meetings/agendas/exec/jul16/TPO%20Work%20Program%202016-17.pdf)

**Technical Committee recommends approval.**

**Discussion:** Jeff Welch noted staff have been working with member jurisdictions as well as TDOT and the FHWA in gathering information and in review of the Draft Work Program, noting our state and federal partners have formally indicated they are in agreement with the Program. He noted the primary funding for the Work Program comes from the Federal Highway Administration and Federal Transit Administration along with matches from TDOT and local governments.

Mr. Welch then noted that this document reflects the second year update of a 2 year program. In describing typical activities outlined in the Work Program he noted major activities over the next year will involve completion of the Long Range Mobility Plan 2040 Update as well as the development of the Interim and Final 2017-2020 Transportation Improvement Program.

**A Motion was made by Mayor Mull and seconded by Mayor Frank to approve a Resolution to Adopt the FY 2016-2017 Transportation Planning Work Program (TPWP) Update. The Motion carried unanimously.**

### **3. Long Range Mobility Plan Update**

**Item Summary:** The TPO staff has completed an initial review and scoring of all project applications that were submitted and have compiled a draft project list for the 2040 Mobility Plan Update. Staff will provide a brief overview of the process to financially constrain projects against projected revenues and provide an update on the overall Mobility Plan update process.

**Discussion:** Mike Conger gave an overview of the process staff and our planning partners undertook to develop the draft project list noting it is financially constrained as is mandated. He then reviewed the draft list in detail. Mr. Conger noted the Plan is updated every 4 years and subsequently there is an opportunity for Projects to be moved at that time. He then noted that both the Mobility Plan and the Transportation Improvement Plan can be amended at any time should project priorities change or there is a change in funding, further noting that depending on the project scope, an amendment may necessitate additional air quality analysis. Mr. Conger demonstrated a new mapping tool now available on the TPO website that will allow for more public engagement in the update process as well as for any interested parties to see where the projects are located, noting there will be a press release announcing this new tool. Staff will continue to meet with member jurisdictions in the development of the final project list. The Mobility Plan update is scheduled for adoption in the spring of 2017.

### **4. Draft FY 2017-2020 Transportation Improvement Program (TIP)**

**Item Summary:** The FY 2017-2020 TIP is being updated in two phases. TPO staff has previously presented the draft first phase update of the TIP known as the Interim 2017-2020 TIP, which is currently under review by TDOT. At this meeting staff will provide an overview of the second phase of the TIP update known as the Final 2017-2020 TIP, which is based on the projects included in the 2040 Mobility Plan update. A draft list of federally funded, locally managed projects recommended for funding by TPO staff in the Final 2017-2020 TIP will be presented.

**Discussion:** Mike Conger gave an overview of the process undertaken by staff and our regional partners in the development of the new FY 2017-2020 TIP. In reviewing the adoption processes and timelines, he noted the current FY 2014-2017 TIP is consistent with the current Mobility Plan, that the Interim FY 2017-2020 TIP will align with the statewide schedule for the development and adoption of that Program and that the Final FY 2017-2020 TIP will be consistent with, and coincide with the 2017 Mobility Plan Update next spring. He then reviewed how the projects and their funding is carried over to the new Interim and Final FY 2017-2020 TIP. Mr. Conger reviewed the draft list in detail. Staff continues to meet with each jurisdiction to discuss projects for the TIP. The complete presentation is available online and can be found here:

<http://www.knoxtrans.org/meetings/agendas/tech/jul16/TIP Process.pdf>

## 5. Transportation at the State and Regional Level

**Item Summary:** Deputy Commissioner Omishakin will comment on transportation at the state and regional level.

**Discussion:** Mayor Taylor welcomed Deputy Commissioner Toks Omishakin on behalf of the Board. Mr. Omishakin began by noting that TDOT finalized their 25-Year Long Range Plan this year which was signed by Governor Haslam in February. He noted the Plan, which is financially constrained, outlines how TDOT is “going to do business” going forward and stated that it is truly multimodal, reflecting Tennessee’s long term commitment to multimodal planning. Mr. Omishakin then noted it has been 29 years since TDOT has received any funding increases and along with addressing safety issues and concerns along our roadways, funding constraints remain one of their biggest challenges at TDOT. He also briefly touched on an important new tool being used at TDOT to plan the future growth of corridors called Corridor Management Agreements or CMA’s, basically Memorandums of Understanding or Agreement that describes what TDOT and local governments want the future of a corridor to be. Mr. Omishakin noted they have begun to implement them across the state and hope to implement more over the last 2 ½ years of the current administration. Mr. Omishakin then took questions from Board members.

## 6. Other Business

- Technical Committee meeting Tuesday, August 9, 2016 at 9:00 a.m. in the Small Assembly Room of the City/County Building.
- Executive Board meeting Wednesday, August 24, 2016 at 9:00 a.m. in the Small Assembly Room of the City/County Building.
- The Cities of Lenoir City and Oak Ridge have been selected to receive TDOT Multimodal Access grant funds for projects submitted in the final round of the 3 year program.  
**Attachment #5A - City of Lenoir City letter from Commissioner Schroer:** For Pedestrian Access Improvements along Broadway (\$899,394.30)  
**Attachment #5B - City of Oak Ridge letter from Commissioner Schroer:** For Pedestrian Access Improvements along Oak Ridge Turnpike and South Illinois Ave. (\$927,121.40)
- Jeff Welch highlighted the upcoming annual conference of the Tennessee Chapter of the American Planning Association (TAPA) which will be co-hosted by the Tennessee Section of the Institute of Transportation Engineers (TSITE). This will be an opportunity to collaborate, share and discuss the latest trends and initiatives related to a community's design for people of all ages and abilities. It will be at the Crowne Plaza in downtown Knoxville September 21-23, 2016.

## 7. Public Comment

There was no public comment.

## 8. Adjournment

Mayor Taylor introduced Ian Lockwood of Toole Design Group, who will be speaking immediately following adjournment of the Board meeting. There was no further business and the meeting was adjourned.