



Draft Minutes

9:00 A.M. | Small Assembly Room

The Knoxville Regional Transportation Planning Organization (TPO) Technical Committee met on July 12, 2022 at 9:00 a.m. in the Small Assembly Room of the City-County Building. Vice Chair Harold Cannon presided and called the meeting to order. It was determined that there was a quorum. Roll Call was completed by Jessica Kitts.

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|------------------------|--------------------------------|
| *Dakota Gentry | City of Alcoa |
| *Brian Boone | City of Maryville |
| *Don Walker | Blount County |
| *Jim Snowden | Knox County Engineering |
| *Jack Qualls | City of Loudon/Loudon County |
| *Harold Cannon | City of Knoxville Engineering |
| *Rich DeGroseilliers | Lakeway MPO |
| *Michelle Christian | TDOT, Region 1 |
| *Amy Brooks | Knoxville-Knox County Planning |
| *Blake Sartin | Airport Authority |
| *Darryl Smith | Town of Farragut |
| *Rebecca Styers | KAT |
| *Don Brown | ETDD |
| **Troy Ebbert | TDOT, Region 1 |
| TPO Staff | |
| **Partner Agency Staff | |
| Members of the Public | |

1 Call to Order

- a. Determination of a Quorum
- b. Introductions
- c. Introduction of Zoom Participants
- d. Amendments to the Agenda
- e. List of Commonly Used Acronyms attached as last page

A Motion was made by Darryl Smith and seconded by Don Brown to adopt July TPO Technical Committee Meeting Agenda.

2 Motion to Approve April 12, 2022 TPO Technical Committee Minutes

Item Summary: Approval of the April 12, 2022 TPO Technical Committee Minutes.

A Motion was made by Blake Sartin and seconded by Jack Qualls to approve the April 12, 2022 TPO Technical Committee Minutes. The Motion carried unanimously 14-0.

3 Motion to Recommend Approval of a Resolution Adopting Amendments to the FY 2020-2023 Transportation Improvement Program (TIP), Air Quality Conformity Report and Certifying that the Metropolitan Planning Process is being Followed to the Executive Board

Item Summary: Locally requested amendments for one (1) air quality non-exempt project and one (1) air quality exempt project.

Discussion: Craig Luebke shared that there were locally requested amendments for one (1) air quality non-exempt project (Washington Pike: revised project description and update ROW cost) and one (1) air quality exempt project (Knoxville Area Transit Bus and infrastructure purchase). The presentation is available online and can be found here: [Presentation](#)

A Motion was made by Darryl Smith and seconded by Jim Snowden to Recommend Approval of a Resolution to the Executive Board Adopting Amendments to the FY 2020-2023 Transportation Improvement Program (TIP), Air Quality Conformity Report and Certifying that the Metropolitan Planning Process is being Followed. The Motion carried unanimously 14-0.

4 Motion to Recommend Adoption of the Conformity Memorandum of Agreement Update to the Executive Board

Item Summary: Federal transportation planning regulations require that there is an agreement in place between the state DOT and MPOs describing the process for cooperative planning and analysis of all projects in cases where an air quality nonattainment / maintenance area extends beyond the MPO planning area and includes more than one MPO, which is the case for the Knoxville Region. The current MOA between the Knoxville TPO, TDOT and LAMTPO was last updated in 2007 and staff has updated it again to reflect the most current conditions affecting air quality conformity requirements.

Discussion: Mike Conger shared information on the Conformity Memorandum of Agreement. The presentation is available online and can be found here: [Presentation](#)

A Motion was made by Blake Sartin and seconded by Michelle Christian to Recommend Approval of Adoption of the Conformity Memorandum of Agreement Update to the Executive Board. The Motion carried unanimously 14-0.

5 Motion to Recommend Approval of a Resolution Adopting the Public Transit Asset Management and Safety Plan Targets to the Executive Board

Item Summary: Federal requirements require transit agencies to set and MPOs to adopt performance-based planning targets dealing with Transit Asset Management (TAM) and safety. TAM concerns the management of vehicle fleets, equipment, and facilities. Each transit operator is also required to adopt a Public Transportation Agency Safety Plan (PTASP) and set safety targets. Knoxville Area Transit, Knox County CAC Transit, and the East Tennessee Human Resource Agency

each prepared a PTASP and set their individual TAM and safety targets and reported them to the TPO. The TPO is required to adopt the regional TAM targets and each transit agency's individual safety targets.

Discussion: Doug Burton provided an overview of the Transit Asset Management Plan and the transit agency's safety targets. The presentation is available online and can be found here: [Presentation](#)

A Motion was made by Don Brown and seconded by Brian Boone to Recommend Approval of a Resolution Adopting the Public Transit Management and Safety Plan Targets to the Executive Board. The Motion carried unanimously 14-0.

6 Motion to Recommend Adoption of the Congestion Mitigation and Air Quality (CMAQ) Performance Measure (PM-3) Targets to the Executive Board

Item Summary: The Knoxville TPO is subject to additional performance measures under the FHWA Transportation Performance Management (TPM) requirements related to the CMAQ program entering the 2nd Performance Period from 2022-2026 due to our status as an air quality maintenance area. Specific targets in the areas of: (1) Peak Hour Excessive Delay (PHED), (2) Percent of Non-Single Occupant Vehicle (%Non-SOV) Travel and (3) Emission Reductions have been developed in conjunction with TDOT and need to be adopted by the TPO.

Discussion: Mike Conger shared the Congestion Mitigation and Air Quality (CMAQ) Performance Measure (PM-3) targets and where we stand. He indicated that there is no penalty on the TPO or the State DOT if the performance measure targets are not met. The presentation is available online and can be found here: [Presentation](#)

A Motion was made by Jack Qualls and seconded by Brian Boone to Recommend Adoption of the Congestion Mitigation and Air Quality (CMAQ) Performance Measures (PM-3) to the Executive Board. The Motion carried unanimously 14-0.

7 Motion to Recommend Approval of the FTA Urban Area Transit Program of Projects to the Executive Board

Item Summary: The Program of Projects (POP) is a list of projects, for each agency, to be funded with the Federal Transit Administration (FTA) Section 5307, 5310, and 5339 funding. FTA requires a public hearing on the POP. The POP public hearing will be at the July 27, 2022, Executive Board meeting. Staff will update the Technical Committee on the FFY22 – FTA apportionments and the local distribution of funds. Because the TIP already has the Section 5307, 5310, and 5339 funding pages approved, the new funds and projects will be added through internal adjustments. Staff recommends approval of the FFY22 – POP.

Discussion: Doug Burton shared information about the Program of Projects. The presentation can be found here: [Presentation](#)

A Motion was made by Jim Snowden and seconded by Amy Brooks to Recommend Approval of the FTA Urban Area Transit Program of Projects to the Executive Board. The Motion carried unanimously 14-0.

8 Presentation on the Draft Fiscal Year 2023-2026 Transportation Improvement Program (TIP)

Item Summary: The Transportation Improvement Program (TIP) is updated on a 3-year cycle. The new TIP covers fiscal years 2023-2026 and will supersede the current FY 2020-2023 TIP. The preliminary draft TIP has been submitted to TDOT for a 30-business day review. TDOT and subsequent federal review comments will be addressed in the final draft TIP. The draft projects list and proposed revisions to programming policies will be presented. Comments and/or questions were requested by July 26, 2022 before the Executive Board meeting on July 27, 2022 in regards to contingency caps.

Discussion: Craig Luebke shared the draft Transportation Improvement Program (TIP). Harold Cannon requested Technical Committee members review the Transportation Improvement Program (TIP) and return any questions, comments, ideas, or concerns to Wayne Blasius or Staff by July 26, 2022 concerning the fund balance and cost overview policies. The presentation can be found here: [Presentation](#)

9 Presentation on the Boyds Creek Highway (SR-338) Planning Study

Item Summary: Sevier County was awarded funding by TDOT at the request of the Knoxville TPO in 2021 for a corridor planning study along Boyds Creek Highway (SR 338) in Seymour. This study provides a detailed transportation planning level analysis of Boyds Creek Highway and identifies issues and opportunities along the corridor, and provides recommendations for the County moving forward with emphasis on safety and capacity improvements.

Discussion: Jeff Mize and Melody Butler of CDM Smith gave an overview of the Boyds Creek Highway (SR-228) Planning Study. The presentation can be found here: [Presentation](#)

10 Other Business

- Executive Board Meeting Wednesday, July 27, 2022 at 9 a.m. in the Main Assembly Room of the City County Building
- Technical Committee meeting Tuesday, August 9, 2022 at 9 a.m. in the Small Assembly Room of the City County Building

11 Public Comment

There was no public comment

12 Adjournment.

A motion was made by Don Brown and seconded by Darryl Smith to adjourn the meeting as there was no further business. The meeting was adjourned at 10:26 A.M.