



# Minutes

9:00 AM | Small Assembly Room  
City County Building, 400 Main Street

## 1. Call to Order

The meeting was called to order at 9:02 a.m.

A. Determination of a Quorum

B. Introductions

C. Introduction of Zoom Participants

D. Amendments to the Agenda

E. **List of Commonly Used Acronyms**

<b>*Amy Brooks</b> Knoxville-Knox County Planning	<b>*Mike Patterson</b> ETHRA	<b>*Karen Estes</b> (proxy for Barbara Kelly) Community Action Committee	<b>*Troy Ebbert</b> Tennessee Department of Transportation
<b>*Blake Sartin</b> Metropolitan Knoxville Airport Authority	<b>*Tom Clabo</b> City of Knoxville	<b>*Kathryn Baldwin</b> Anderson County	<b>*Laura Smith</b> (proxy for Rick Yukubic) East Tennessee Development District
<b>*Brian Boone</b> City of Maryville	<b>*Pat Downs</b> (proxy for Isaac Thorne) Knoxville Area Transit	<b>*Larry Gann</b> City of Clinton	<b>TPO Staff</b>
<b>*Durand Hacker</b> Blount County	<b>*James Temple</b> Sevier County	<b>*Dakota Gentry</b> City of Alcoa	<b>Partner Agency Staff</b>
<b>*Darryl Smith</b> Town of Farragut	<b>*Jim Snowdon, Vice- Chair</b> Knox County		<b>*Voting Members</b>

## 2. Minutes\*

**Approved** 16-0-0

*Mr. Smith moved to approve the minutes of the November 12, 2024 Technical Committee meeting as presented. Mr. Boone seconded the motion. The motion carried unanimously.*



### 3. Election of Officers\*

The Bylaws state that the Technical Committee shall elect a Chair and Vice-Chair from its membership. Such elections shall be by a majority vote of the membership. Election of officers shall take place at the first meeting of the calendar year and term of office shall be for one year. An officer is eligible to serve a maximum of two consecutive terms. The current Chair and Vice-Chair have both served their two consecutive terms. Therefore, the Technical Committee must elect a new Chair and a new Vice-Chair.

#### **Attachment #3:** List of Previous TPO Technical Committee Chairs & Vice-Chairs

*Ms. Baldwin moved to elect Jim Snowden as Chair of the Technical Committee for 2025. Mr. Ebbert seconded the motion. The motion carried unanimously, 16-0.*

*Ms. Baldwin moved to elect Tom Clabo as Vice-Chair of the Technical Committee for 2025. Mr. Smith seconded the motion. The motion carried unanimously, 16-0.*

---

### 4. FY 2026 – 2029 Transportation Improvement Program Update

The Knoxville TPO is required to develop and regularly update the Transportation Improvement Program (TIP) in cooperation with the Tennessee Department of Transportation (TDOT) and any affected public transportation operators, which are the Knoxville Area Transit, Knox County Community Action Committee, and East Tennessee Human Resource Agency. Staff will provide an update and discussion of next steps related to the development of the next TIP.

#### **Discussion**

Mr. Leubke provided an update on the development of the next TIP.

---

### 5. Review of Annual Listing of Obligated Projects for FY 2024

Each year the TPO is required to make available to the public a listing of all transportation related projects in which federal funds were obligated in the past fiscal year.

Link: <https://knoxtpo.org/wp-content/uploads/2024/12/2024-Federally-Obligated-Projects.pdf>

#### **Discussion**

Mr. Leubke gave an overview of the listing of all transportation related projects in which federal funds were obligated in the past fiscal year.

---

### 6. Mobility Plan 2050 Update

An update and discussion of next steps related to the TPO's long-range transportation plan update will be provided.

#### **Discussion**

Mr. Conger gave an update on the progress of the Mobility Plan 2050.

---



7. **Household Travel Survey Update**

An overview of a planned upcoming major regional household travel survey will be provided. The survey is projected to be conducted between February and May with a goal of gathering data from a total of 3,000 households between the Knoxville TPO and Lakeway Area MTPO regions.

**Discussion**

Mr. Conger gave an overview of the upcoming Household Travel Survey to be conducted in Tennessee and the Knoxville TPO Region.

---

8. **Safety Performance Measures Discussion\***

Annual FHWA safety performance targets must be adopted by the end of February 2025. TPO staff will provide information regarding the TDOT statewide targets and will discuss options for setting local targets in order to make a final recommendation for the February meetings.

**Attachment #8:** TDOT Verification of 2024 Safety Targets Report

**Discussion**

Mr. Conger gave an overview of statewide safety performance measure targets and options for adopting local targets.

**Approved** 16-0-0

*Ms. Baldwin moved to direct staff to establish and present the Committee with local targets at the February meeting. Mr. Clabo seconded the motion. The motion carried unanimously.*

---

9. **TDOT and FHWA Updates**

**Discussion**

Mr. Ebbert notified the Board of upcoming notice of funding opportunities that will be sent to the Committee.

---

10. **Other Business\***

Executive Board Meeting Wednesday, January 29, 2025, at 9 a.m. in the Small Assembly Room of the City County Building.

TPO Technical Committee Meeting February 11, 2025, at 9 a.m. in the Small Assembly Room of the City County Building.

See attachment for list of Technical Committee and Executive Board meeting dates for 2025.

---

11. **Public Comment**

Members of the public may address the Technical Committee with a five-minute time limit for each person.

**Discussion**

There was no public comment.

---



## 12. **Adjournment**

### **Discussion**

The meeting was adjourned at 10:07 a.m.

---

